

MAZUREK CLASS POLICIES*** 2009-2010**

1. *Be prepared. Failure to have needed supplies in class each day will result in a tardy. It will also affect your participation grade. I teach responsibility in all of my classes.*
2. *Know and follow District, School, and Mazurekland policies. Failure to follow rules has consequences. (Mazurekland policies are posted in the classroom)*
 - A. *Dress Code-if in doubt.....don't wear it*
 - B. *Cell Phone-OFF. PERIOD.*
 - C. *Behavior/Attitude-Positive learning environment for all*
3. **MAKE UP WORK:**

When class is missed (for ANY reason), it is the STUDENT'S responsibility to get make up work by filling out a "make-up request form" and putting it in MY HAND. This request may be made ahead of time when you know you will miss class. You will get this form back, with the assignments and due dates. This form will need to be stapled to and turned in with the make-up work.
4. *Homework and make-up work is due at the start of class (when the tardy bell rings) 20 points will be deducted off the grade earned for each day the assignment is late.*
5. **Folder/Notebook: Keep an organized folder as follows:**
 - a. *Use a folder with pockets or a 3 ring binder*
 - b. *Use tab dividers that extend beyond papers*
 - c. *It is the student's responsibility to get graded papers from the file and keep their notebook up-to-date*
 - d. *Keep all papers for the entire semester*
 - e. *Have sections as follows:*
 - Class policies in front*
 - i. *Worksheets and handouts*
 - ii. *Written work*
 - iii. *Notes*
 - iv. *Tests and projects*
 - v. *Other (recipes, quotes, etc.)*
6. **GRADING PROCEDURES:**

I will follow district grading procedures. Major grades will be determined by how in depth the assignment is.